

Public Management Bachelor Programme

Module	24 – Practical Professional Study Course I		
Semester	4 th semester (summer semester)		
Course	Work Placement Seminar (S) ^[DE]		
Workload	4 SPW	30 credits	900 workload hours (900 attendance hours)
Admission prerequisites	At least 60 of the first three semesters of coursework		
Module coordinator	Prof. Dr. Petra Hiller		

1. Learning outcomes

Students will be able to complete practice-oriented tasks, recognise and solve problems using the competences they have developed during their coursework, put scientific theories to the test, and critically reflect on professional tasks and activities.

Students will be able to conduct scientific research independently. They will be able to identify a topic for a research paper, develop a research problem and engage in it, and reflect on their chosen approach. They will be able to communicate research problems, approaches and results of their scientific work using multi-media technology. Furthermore, they will be able to provide comprehensive answers to questions that arise from their research, and to defend their approaches and the results of their scientific work in the light of the current state of scholarly research and the critical reflection of their audience.

2. Recommended prior knowledge and skills

Modules completed during the first three semesters

3. Contents

As part of the practical professional study course, students spend six months as interns in one or more institutions that are part of the overall internal administration (federal, national, local). The work placement is intended to provide a broad overview of the tasks and responsibilities of the administrations and of the forms of administrative practices. Drawing on their previously acquired knowledge and skills, students will work on administrative procedures on their own, and prepare them so that they can be used for making decisions.

Drawing on the work placement, students independently produce a work placement report. In addition to the progress report provided by the administration and an evaluation of the work placement by the student, the report will contain a detailed discussion of a jurisprudential topic relating to the work placement. The latter is intended to demonstrate that a student is able to systematically analyse and discuss a special topic within a subfield. This paper will further demonstrate that the student can link theory and vocational practice, and can use the experiences gained during the work placement for her or his studies.

The University of Applied Sciences oversees part I of the practical professional study course and organises an accompanying seminar for interns that focuses on jurisprudence. As well as providing scholarly guidance and an evaluation of the work placements, the seminar largely focuses on talks by the students about jurisprudential topics in their work placement as well as a more in-depth discussion about it.

The work placement provides students with an opportunity to prepare for the accompanying seminar while working at their chosen institution(s), to participate in the seminar and to write a work placement report.

4. Modes of teaching and learning, workload

Work placement seminar (45 hrs); working hours at the institution (855 hrs), completion of a work placement report (60 hrs).

5. Types of examination

1. Completion of the work placement
2. Letter of reference provided by the work placement institution(s)
3. Proof of employment provided by the work placement institution(s)

6. Literature

FASEL, Christoph; NÖHMAIER, Nadine; KELLER, Heidi; HÄGLER, Maximilian; RIPPLER, Stefan: *PraktikumsKnigge – Leitfaden zum Berufseinstieg*, 2. Auflage, München 2005; PUTZKE, Holm: *Juristische Arbeiten erfolgreich schreiben: Klausuren, Hausarbeiten, Seminare, Bachelor- und Masterarbeiten*, 5. Auflage, München 2014.